

ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

**County Project and Issue Update
Volume 10 September 2015**

Miller Street Parking Lot: Work has started on the re-pavement project; however there has been a delay by a late request from the City of Juneau to tie in their City Hall Building downspouts to the storm sewer system. As of today it is uncertain whether the parking lot will be available by the 15th. If the parking lot is closed, street parking is available, in addition to the former Office Building parking lot.

Baker Tilly Operational Review: Baker Tilly has delivered the working draft report. The draft report was distributed to members of the Oversight Committee as well as the Finance Committee and the Human Service & Health Board on September 2nd. The Oversight committee is meeting September 10th with Heather Acker and Melissa Kempen of Baker Tilly to review the draft report, and provide their feedback. As previously noted, presentation of the Operational Review will be conducted by the Baker Tilly team at the Thursday October 22nd County Board meeting. The 28 page report will be in the October County Board meeting packet in order to provide adequate opportunity to review prior to the presentation.

2016 County Budget: Department budgets were due September 1st. Finance Director Julie Kolp and I met with various department heads prior to budget submittal. Budget review discussions were held with the Sheriff, Clearview, Highway, Information Technology, Human Services and Land Resources & Parks prior to September 1st. Additional follow-up discussions will be held in the upcoming week.

The Finance Committee has scheduled a series of special meetings to review individual department budgets. The meeting will begin Monday September 28th and continue through Thursday October 1st. The Committee has set the meetings for the time period of 3:00 – 5:00 p.m. each of the four days. The meetings will provide a great opportunity for department heads to present a summary of their 2016 requests along with proposed significant changes.

Mid-Wisconsin Federated Library System (MWFLS): The Dodge County Library Planning Committee met August 20th and September 8th. At the September 8th meeting, the Library Planning Committee was updated on recent action taken by the MWFLS. Sue Cantrell provided an update regarding the recent decision to retain the services of a consultant to assist with exploration of a potential merger with another system as a two-county effort. She noted, Mr. Bruce Smith of Wisconsin Library Service – based in Madison will be working with MWFLS. In conjunction with the process, the System Board of Trustees has provided a written request to Dodge and Washington Counties seeking a commitment to participate in the exploration process led by MWFLS and not investigate joining another system as a single county until the process is complete. MWFLS has indicated the investigative process will be completed no later than December 15, 2015.

In discussion, members of the Library Planning Committee prefer the investigative process be concluded no later than November 25 in order for the Dodge County library directors to have an opportunity to present information to their respective library boards in December. At some point, a recommendation will be presented to the full County Board for action.

Dodge County, Wisconsin County Sales Tax Remittances

8/27/2015

Remittance Period	Collection Period	2009 Remittance	2010 Remittance	2011 Remittance	2012 Remittance	2013 Remittance	2014 Remittance	2015 Remittance	Previous Year \$ Change % Change	
Jan	Nov	\$387,883	\$374,923	\$376,228	\$328,944	\$395,130	\$486,170	\$461,907	(\$24,263)	-5.0%
Feb	Dec	399,078	328,040	410,423	491,041	464,668	465,644	419,112	(\$46,532)	-10.0%
Mar	Jan	324,058	343,455	351,889	334,316	378,875	346,135	399,718	\$53,582	15.5%
Apr	Feb	359,105	344,008	347,948	376,618	380,068	433,718	469,683	\$35,966	8.3%
May	Mar	386,540	313,820	333,146	470,113	481,241	534,851	515,569	(19,282)	-3.6%
Jun	Apr	388,683	412,100	479,438	459,467	399,631	422,574	407,861	(14,713)	-3.5%
Jul	May	405,941	430,212	412,277	339,517	510,392	589,725	524,613	(65,112)	-11.0%
Aug	Jun	375,691	367,346	410,118	525,156	552,835	672,406	500,849	(171,557)	-25.5%
Sep	Jul	395,882	460,303	443,711	402,754	413,028	461,485			
Oct	Aug	412,145	437,649	421,047	457,675	505,310	565,940			
Nov	Sep	342,730	386,048	466,361	502,994	458,782	490,439			
Dec	Oct	402,449	418,154	442,259	387,671	370,028	484,997			
		\$4,580,187	\$4,616,056	\$4,894,845	\$5,076,266	\$5,309,989	\$5,954,084	\$3,699,311	(\$251,911)	

Monthly Average	381,682	384,671	407,904	423,022	442,499	496,174	462,414	(31,489)
Highest Monthly Amt	\$412,145 Oct/Aug	\$460,303 Sept/July	\$479,438 June/Apr	\$525,156 Aug/June	\$552,835 Aug/June	\$672,406 Aug/June	\$524,613 July/May	\$53,582 Mar/Jan
Lowest Monthly Amt	\$324,058 Mar/Jan	\$313,820 May/March	\$333,146 May/March	\$328,944 Jan/Nov	\$370,028 Dec/Oct	\$346,135 Mar/Jan	\$399,718 Mar/Jan	(\$171,557) Aug/Jun

% Of Year Completed	66.7%
Estimated Year End	\$5,548,967

2015 Budget	Monthly Budget
\$4,322,765	360,230

		Previous Month	
	Jul-15	Aug-15	
State	\$31,472,336	\$31,255,685	(\$216,650) -0.7%
Dodge	524,613	500,849	(23,764) -4.5%

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, September 15, 2015, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from August 18, 2015, County Board Session

Communications on File

Special Orders of Business

Confirm Appointments made by County Administrator

1. Re-appoint Mary Reak to the Housing Authority for a five year term, commencing on September 30, 2015 to September 30, 2020, both inclusive.
2. Re-appoint Karen Coley and Charles Schranz to the Loan Advisory Committee for one year terms commencing on October 19, 2015 to October 19, 2016, both inclusive.
3. Re-appoint Jeffry Duchac and Judy Patenaude to the Aging and Disability Resource Center Governing Board for three year terms commencing on July 14, 2015 to July 14, 2018, both inclusive.

Chairman Kottke

Dodge County City Leaders Consortium (DCCLC) and Other Local Jurisdictions within the County Request for Consideration to Collaborate with Dodge County for Implementing a County Sales Tax Revenue-Sharing Program

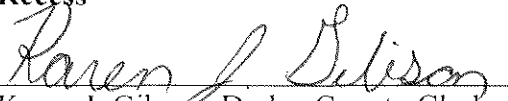
Resolutions on File

- 15-39 Dodge County Conservation Aids Program – UW-Extension Committee.
- 15-40 Authorize Finance Director to Change Amounts of Appropriations stated in the 2015 Budget for Health and Human Services, Courts, and Emergency Management.
- 15-41 Create One New, Benefited, Full-Time Position of Communications Officer and One New, Benefited, Full-Time Position of Traffic Patrol Officer at the Sheriff's Office - Law Enforcement Committee.
- 15-42 Join the South Central Wisconsin Chief Elected Officials Workforce Development Board Consortium – Executive Committee.
- 15-43 Adopt Capital Improvement Plan for 2016-2020 – Finance Committee.
- 15-44 Adopt Financial Plan for 2016 Dodge County Budget – Finance Committee.
- 15-45 Existing Employer Option Selection Resolution, Wisconsin Public Employer's Group Health Insurance Program – Human Resources and Labor Negotiations Committee.

Claim on File

A claim by Christopher C. Danielewicz for money damages in the amount of \$3,449.77, for costs to repair a 2014 Ford Fusion automobile was received in the Office of the Dodge County Clerk on July 27, 2015.

Photocopies of all claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time**Recess**
Karen J. Gibson, Dodge County Clerk

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

Dodge County Board of Supervisors
August 18, 2015 – 7:00 p.m.
Administration Building - Juneau, Wisconsin

The August session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m. in the County Board Room on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Grebel.

Karen J. Gibson, County Clerk, noted there was an amended agenda placed on each Supervisor's desk.

The Chairman appointed Dan Hilbert to the County Board to represent District Number 29 which was vacant. Chairman Kottke called upon Supervisor Mattson to escort Mr. Hilbert forward to be sworn in by the Clerk. The Clerk administered the Oath of Office to Supervisor Hilbert and welcomed him to the County Board. A motion was made by Supervisor Frohling and seconded by Supervisor Mattson to confirm the appointment. The motion passed by acclamation with no negative votes cast, thereby confirming the appointment.

Chairman Kottke then appointed Supervisor Hilbert to fill vacancies on the Audit and Health Facilities Committees. A motion was made by Supervisor Schraufnagel and seconded by Supervisor Mattson to confirm the appointments. The motion passed by acclamation with no negative votes cast, thereby confirming the appointments.

Chairman Kottke then called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Schmidt to approve the minutes of the July 21, 2015, session of the County Board as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

The Clerk read a thank you letter from the John Fabisch Family and read an open letter to the County Board from Sandye Bruschmiller, regarding the excellent care received from the Human Services and Health Department. The Chairman ordered these be placed on file.

Special Orders of Business

Chairman Kottke called the First Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Appoint Kim Kunz to replace Kim Herman on the Community Options Planning Committee. A motion to approve the appointment was made by Supervisor Duchac and seconded by Supervisor Schraufnagel. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke then called upon Supervisor Schaefer, Chairman, Planning, Development and Parks Committee, who introduced Leslie Hershberger, Advisor with Discover Dodge. Ms. Hershberger

introduced the following Discover Dodge Board Members; Dennis Uecker, President, Mary Doughty, Director, Todd Ehlenfeldt, Director, Dave Westphal, Chair of Marketing/Director, and Cele Witmer, Treasurer/Director. Ms. Hershberger presented the 2014-2015 Discover Dodge Annual Report and explained the Discover Dodge mission statement and accomplishments during the past year.

The following Resolutions, Report and Claim were read by the Clerk and acted upon by the Board:

Resolution No. 15-26 Condolence Resolution – John Fabisch – County Board, was passed by a rising vote of acceptance.

Resolution No. 15-27 Alter Boundaries of Supervisory Districts 3 and 31, Based on an Annexation – Executive Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 15-28 Approve Bid for the Removal of the Existing Chiller and Installation of New Chiller and Authorize Completion of Chiller Project – Building Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Nickel. Questions by Supervisors Berres and J. Bobholz answered by Supervisor Mattson, Chairman Kottke, James Mielke, County Administrator, and Russ Freber, Maintenance Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 15-29 General Fund Transfer - \$194,212.00 – Completion of the myEvolv Software Solution Project and Accept Proposal from Net-Smart Technologies – Information Technology Committee and Human Services and Health Board. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Schaefer. Questions by Supervisors Schmidt and J. Bobholz answered by Ruth Otto, Information Technology Director. Comments by Supervisors M. Bobholz, Stousland, and Maly. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Pollesch, Kottke, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 31.

No: M. Bobholz. Total 1.

Absent: Grebel. Total 1.

Resolution No. 15-30 Authorize Construction of Evidence Storage and Motor Vehicle Impound Building – Law Enforcement Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Schraufnagel. Question by Supervisor Berres answered by Sheriff Dale Schmidt. Supervisor Miller made a motion to amend the Resolution by replacing “Jack Walters & Sons Corp. bid amount of \$144,966 with \$166,409”, and add “which includes Option A, concrete floor”, replace “the Taxes Interest and Penalty (Sales Tax), Business Unit 1491, amount of \$12,884 with \$35,400”, replace the “Project Contingency Amount of \$7,248 with \$8,321”, and replace the “Total Project Budget of \$162,884 with \$185,400”. Supervisor Johnson seconded the motion to amend. Comment by Supervisor Schmidt. Questions by Supervisors J. Bobholz and Frohling answered by Sheriff Dale Schmidt. Supervisor Frohling stated that if the amendment passes, the Fiscal Impact on the 2015 budget will change to \$35,400. The vote was cast with 31 ayes and 1 no, thereby adopting the amendment.

Ayes: Pollesch, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 31.

No: Frohling. Total 1.

Absent: Grebel. Total 1.

The vote was cast on the Resolution as amended with 31 ayes and 1 no, thereby adopting the amended Resolution.

Ayes: Pollesch, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 31.

No: Gohr. Total 1.

Absent: Grebel. Total 1.

Resolution No. 15-31 Create One New, Full-Time, Benefited Position of Assistant Corporation Counsel – Executive Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Marsik. Supervisor Maly made a motion to amend the exhibit attached to the Resolution by replacing “Labor Grade: Management/Non-union – Fifteen (15) with Labor Grade: Dodge County – Eleven (11) and add an additional revision date of 1/1/13”. Supervisor Frohling seconded the motion to amend. Question by Supervisor J. Bobholz answered by John Corey, Corporation Counsel. The vote was cast with 31 ayes and 1 no, thereby adopting the amendment.

Ayes: Pollesch, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 31.

No: Hoelzel. Total 1.

Absent: Grebel. Total 1.

Question by Supervisor Berres answered by John Corey, Corporation Counsel. The vote was cast on the Resolution as amended with 30 ayes and 2 noes, thereby adopting the amended Resolution.

Ayes: Pollesch, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 30.

Noes: Adelmeyer, Hoelzel. Total 2.

Absent: Grebel. Total 1.

Resolution No. 15-32 Create One New, Benefited, Full-Time Position of Electronics Technician in the Information Technology Department – Information Technology Committee. A motion for adoption was made by Supervisor Houchin and seconded by Supervisor Maly. Question by Supervisor Schmidt answered by Ruth Otto, Information Technology Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 15-33 Create One New, Benefited, Full-Time Position of Assistant Administrator at Clearview – Health Facilities Committee. A motion for adoption was made by Supervisor Derr and seconded by Supervisor Schaefer. Questions by Supervisors J. Bobholz and Maly answered by Jane

Hooper, Clearview Administrator. Comment by Supervisor Derr. The vote was cast on the Resolution with 26 ayes and 6 noes, thereby adopting the Resolution.

Ayes: Pollesch, Kottke, Nelson, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Hilbert, Miller, Stousland, Derr, Mattson. Total 26.

Noes: M. Bobholz, J. Bobholz, Gohr, Berres, Houchin, Maly. Total 6.

Absent: Grebel. Total 1.

Resolution No. 15-34 Create One New, Benefited, Full-Time Position of Chief Deputy Medical Examiner – Law Enforcement Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Question by Supervisor Hoelzel answered by Patrick Schoebel, Medical Examiner. Comment by Supervisor Derr. The vote was cast on the Resolution with 29 ayes and 3 noes, thereby adopting the Resolution.

Ayes: Pollesch, Kottke, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 29.

Noes: M. Bobholz, Berres, Hoelzel. Total 3.

Absent: Grebel. Total 1.

Resolution No. 15-35 Abolish Two, Vacant, Unfunded, Benefited, Full-Time Positions of Equipment Operator and Create Two New, Benefited, Full-Time Positions of Utility II/Truck Driver in the Highway Department – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Johnson. Questions by Supervisors J. Bobholz, Gohr, and M. Bobholz answered by Brian Field, Highway Commissioner. Comment by Supervisor Muche. The vote was cast on the Resolution with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Pollesch, Kottke, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 31.

Noes: M. Bobholz. Total 1.

Absent: Grebel. Total 1.

Resolution No. 15-36 Create One New, 0.5 Full-Time, Benefited Position of Staff Prescriber-Psychiatric Nurse Practitioner in the Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Stousland and seconded by Supervisor Duchac. Comment by Supervisor Hoelzel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 15-37 Confirm appointment of Sarah Eske to the Full-Time, Benefited Position of Director of Human Resources – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Greshay. Comments by Supervisors Schmidt, J. Bobholz, Marsik, Johnson, Frohling, and Chairman Kottke. The vote was cast on the Resolution with 24 ayes and 7 noes, and 1 abstention thereby adopting the Resolution.

Ayes: Pollesch, Kottke, Nelson, Marsik, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr. Total 24.

Noes: M. Bobholz, J. Bobholz, Uttke, Gohr, Roesch, Schmidt, Mattson. Total 7.

Abstain: Houchin. Total 1.

Absent: Grebel. Total 1.

Resolution No. 15-38 Authorize Finance Director to transfer the sum of \$239,345.00 from Capital Project Funds to the Unassigned General Fund – Finance Committee. A motion for adoption was made by Supervisor Stousland and seconded by Supervisor Adelmeyer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 946 – Amend Land Use Code – Elaine Huizenga Property – Section 4, Town of Trenton – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. Question by Supervisor Berres answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Report.

Claim No. 1 A claim by Matthew G. Golemgieski, for money damages in the amount of \$454.18, for costs to repair a 2012 Jeep Compass Limited automobile, was received in the Office of the Dodge County Clerk on June 5, 2015.

The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Johnson and seconded by Supervisor Bischoff. The vote was cast with 29 ayes and 3 noes, thereby disallowing the claim.

Ayes: Pollesch, Kottke, M. Bobholz, Nelson, Marsik, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 29.

Noes: J. Bobholz, Uttke, Gohr. Total 3.

Absent: Grebel. Total 1.

The Clerk noted the following had been placed on the Supervisor's desks: 2014-2015 Discover Dodge Annual Report and the 69th Annual Alice in Dairyland Finals Pamphlet to be held in Dodge County in 2016. The Chairman ordered these be placed on file.

Supervisor Stousland commended the Department Heads for addressing additional departmental positions timely. Supervisor Frohling commented on Dodge County hosting the 69th Annual Alice in Dairyland Finals in 2016. Supervisor Kottke noted that the Tuesday, October 20, 2015 County Board meeting has been changed to Thursday, October 22, 2015.

At 8:47 p.m. Supervisor Maly made a motion to recess until Tuesday, September 15, 2015 at 7:00 p.m. Supervisor Houchin seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 15-39

Dodge County Conservation Aids Program

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS

WHEREAS, Dodge County desires to participate in county fish and game projects pursuant to the provisions of Section 23.09(12), of the *Wisconsin Statutes*; and,

WHEREAS, financial aid is desirable to install the project(s); and,

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program, specifically for the installation of fish and game projects under Section 23.09(12), of the *Wisconsin Statutes*;

SO, NOW, THEREFORE, BE IT RESOLVED, that Dodge County has budgeted an amount in its budget equal to the local share of project costs or land acquisition; and,

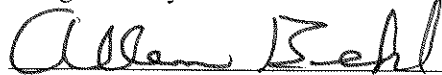
BE IT FURTHER RESOLVED, that Dodge County hereby authorizes the Dodge County UW Extension Community Development Educator to act on behalf of Dodge County to:


1. Sign and submit an application to the Wisconsin Department of Natural Resources (WDNR) for any financial aid that may be available;
2. Submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and,
3. Take necessary action to undertake, direct, and complete the approved project; and,

BE IT FINALLY RESOLVED, that Dodge County will comply with all state and federal laws related to the County Conservation Aids program and will obtain approval in writing from the WDNR before any change is made in the use of the project site.


All of which is respectfully submitted this 15th day of September, 2015.

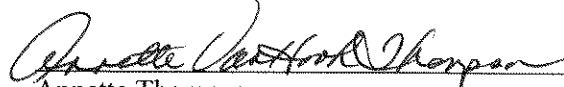
Dodge County UW-Extension Committee:


Allen Behl


Ed Nelson


Gerald Adelmeyer


Darrell Pollesch


Annette Thompson

I hereby certify that the foregoing resolution was duly adopted by the Dodge County Board of Supervisors at a legal meeting on the 15th day of September, 2015.

Authorized Signature:

Karen J. Gibson
Dodge County Clerk

RESOLUTION NO. 15-40

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2015 Dodge County Budget on November 12, 2014; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2015 Dodge County Budget, it is now necessary to change the amounts of some of the various appropriations that were stated in the 2015 Dodge County Budget at the time it was adopted; and,

WHEREAS, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those appropriations that were stated in the 2015 Dodge County Budget at the time it was adopted:

1. In the Health and Human Services Fund, as set forth in Exhibit "A", which has been attached hereto, and which includes a General Fund Transfer in the amount of \$166,807 from Business Unit 100.3429, *Unassigned General Fund*;

2. In Courts, as set forth in Exhibit "B", which has been attached hereto; and,

3. In the Emergency Management Department, as set forth in Exhibit "C", which has been attached hereto, and which includes a Contingent Fund Transfer in the amount of \$10,924 from Business Unit 1390, *Contingent Appropriation*;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations that were stated in the 2015 Dodge County Budget at the time it was adopted:

1. In the Health and Human Services Fund, as set forth in Exhibit "A", which has been attached hereto, and which includes a General Fund Transfer in the amount of \$166,807 from Business Unit 100.3429, *Unassigned General Fund*;

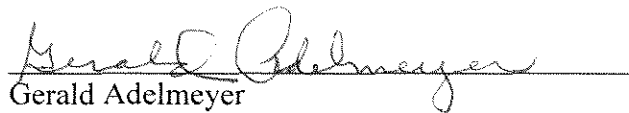
2. In Courts, as set forth in Exhibit "B", which has been attached hereto; and,

3. In the Emergency Management Department, as set forth in Exhibit "C", which has been attached hereto, and which includes a Contingent Fund Transfer in the amount of \$10,924 from Business Unit 1390, *Contingent Appropriation*.

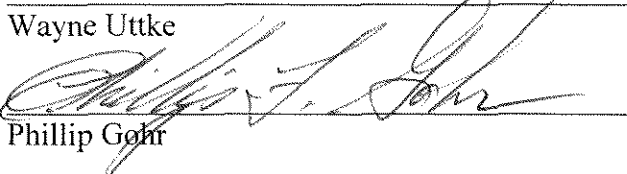
All of which is respectfully submitted this 15th day of September, 2015.

Dodge County Finance Committee:


David Frohling


Gerald Adelmeyer

Wayne Uttke


Phillip Gehr


Thomas Schaefer

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2015 Budget? _____ Yes or X No

Fiscal Impact on the adopted 2015 Budget:

\$ 166807-

Fiscal Impact reviewed by the Dodge County Finance Committee on 9/8, 2015.

David Frohling
David Frohling, Chairman
Dodge County Finance Committee

Vote by Finance Committee Members to Recommend Approval of this Resolution:

David Frohling: ✓ Aye _____ No _____ Abstain _____ Absent from Meeting

Wayne Uttke: _____ Aye _____ No _____ Abstain ✓ Absent from Meeting

Phillip Gohr: ✓ Aye _____ No _____ Abstain _____ Absent from Meeting

Gerald Adelmeyer: ✓ Aye _____ No _____ Abstain _____ Absent from Meeting

Thomas J. Schaefer: ✓ Aye _____ No _____ Abstain _____ Absent from Meeting



**Dodge County, Wisconsin
Finance Department
Fund Transfer Form**

Resolution Number: 15-40

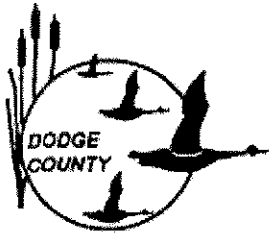
Department: Health and Human Services Fund

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Please see Memo To: Finance Committee, From: Kenneth Kamps, Division Manager-Fiscal and Support Services
CC: Janet Wimmer, Julie Kolp, Jim Mielke, Date: September 2, 2015, Re: 2015 Budget Amendments

Budget Amendments				
Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
Revenue Increases				
4812	4577	481	Mendota MI Care Collection	50,000
4812	4577	482	Winnebago MI Care Collection	370,479
4812	4577	486	MI-Other Agency Collection	80,000
4881	4833	01	Vehicle Sales	8,800
5031	4234	528	CST Expansion	16,664
5035	4235	560158	ADRC Dementia Care	80,000
Expenditure Increases				
4801	5797	4810	NAMI Dodge County	500
4809	5279	478	Evergreen Manor	225,000
4809	5279	633	High Cost Client Care	15,000
4812	5291	425	Winnebago	404,705
4812	5291	426	Mendota	60,000
4812	5485	02	Clrv-Behavioral Health	160,000
4822	5279	420	DD Centers	116,600
4842	5279	468	Other CBRF	94,285
5025	5797		Grants to Organization	10,000
5030	5294		Boarding Inmates	26,000
Expenditure Decreases				
4001	5121		Wages	24,150
4043	5121		Wages	15,000
4801	5342		Chemistry, Lab/Medical	3,800
4804	5194		Education & Training	400
4804	5812		Furniture & Furnishings	1,000
4808	5121		Wages	400
4813	5279	451	Ripon Area Serv Center	2,500
4825	5216	31	Interpreter	500
4840	5121		Wages	24,892
4855	5121		Wages	1,984
5002	5121		Wages	48,257
5007	5332		Automobile Allowance	600
5007	5499		Cost Allocations	4,000
5013	5291	26	Drug Testing	5,000
5013	5291	28	LSS Assessment Bed	1,000
5013	5291	03	Counseling	24,000
5017	5291	03	Counseling	25,000
5019	5299		Sundry Contractual Services	20,000
5026	5797		Grants to Organization	3,000
5031	5219		Other Professional Services	5,000
5035	5121		Wages	3,501
5043	5299		Sundry Contractual Services	15,000
5055	5121		Wages	4,842
5055	5812		Furniture & Furnishings	2,000
5059	5719		Other Direct Relief	3,000
5064	5797		Grants to Organization	5,000
5064	5797		Grants to Organization	7,500
5086	5121		Wages	80,514
5601	5121		Wages	7,500
Funds Applied				
100	3429		General Fund Transfer	166,807



Human Services & Health Department

Memo

To: Finance Committee
From: Kenneth Kamps, Division Manager – Fiscal and Support Services
CC: Janet Wimmer, Julie Kolp, Jim Mielke
Date: September 2, 2015
Re: 2015 Budget Amendments

Pursuant to a thorough review of the current 2015 revenues and expenditures we hereby request our department's 2015 budget be amended. We have increased revenues in certain areas due to modification of State contracts and increased collections for mental health placements primarily at State Institutions. Secondly, there are some business units where expenditures are exceeding budgeted levels or where changes were made to budget allocation by the Human Services and Health Department Board action after the budget was adopted. Thirdly, Division Managers and Supervisors made a conscientious effort to decrease expenditures in a number of areas by reducing services and not refilling some positions funded in the 2015 budget. The specific business units and accounts impacted by this budget amendment are detailed on the attachment to this memorandum.

Overall the expenditure increase outweighs the expenditure decrease and revenue increase leaving a shortfall of \$166,807. We are requesting a general fund transfer for this amount.



**Dodge County, Wisconsin
Finance Department
Fund Transfer Form**

Resolution Number: 15-40

Department: Courts

For Finance Department use only	
Doc# _____	
Batch# _____	
GL Date: _____	

Description of Adjustment:

Please see Memorandum To: Finance, Law Enforcement Committees, James Mielke and Julie Kolp
RE: Request for Budget Transfers Between Business Units, From: John R. Storck, Date: August 31, 2015

Budget Amendments

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
Revenue Increases				
301	4221	031	Circuit Court Grant	40,250
308	4221	032	Guardian Ad Litem Grant	9,646
401	4512		Document Filing Fees	5,000
5201	4551	521	Family Counseling Fee	10,000
Expenditure Increases				
304	5148		Unemployment Compensation	9,646
307	5211	03	Psychiatric Evaluation	14,000
307	5212		Legal Services	41,250
370	5332		Automobile Allowance	1,300
Expenditure Decreases				
601	5212		Wages	1,300

**BRANCH II
DODGE COUNTY CIRCUIT COURT
JOHN R. STORCK, JUDGE
Dodge County Justice Facility
210 West Center Street
Juneau, Wisconsin 53039-1091**

Tammy Wild, Ct. Reporter
Mary Jo Kuen, Judicial Assistant
Mary.Kuen@wicourts.gov
Gina Steinke, Judicial Assistant
Gina.Steinke@wicourts.gov

(920) 386-3551
FAX (920) 386-3933
John.Storck@wicourts.gov

MEMORANDUM

TO: Finance, Law Enforcement Committees, James Mielke and Julie Kolp

RE: Request for Budget Transfers Between Business Units

FROM: John R. Storck

DATE: August 31, 2015

The Courts are requesting that a number of Business Unit Transfers be approved for 2015. Although Business Unit Transfers are being requested it appears that the Courts overall will not be requiring additional funds from the General Fund.

The Following Business Units may be Exceeding their Budgeted appropriation:

1. 304 Alcohol Court

This Business Unit may be exceeding its allocation by **\$9,646**.

In 2015 the budget for the Alcohol Court was transferred to Human Services. However, there are some carryover expenses from the 2014 Court that have remained in the 2015 Alcohol Court Budget.

First, the new grant was not received until February 15, 2015. Until that time, the old Court continued to employ two part-time coordinators. To date, we have not yet obtained permission to cover the \$4,663 of wage expenses for the two coordinators that was incurred from January 1, 2015 to February 15, 2015. We are hopeful that will be covered. If not, an additional transfer will be necessary. I am optimistic this will be covered.

Second, the two part-time coordinators have been collecting unemployment. That unemployment will total \$9,646 for 2015. There will be no unemployment expense in 2016.

2. 307 Indigent Counselors

This Business Unit will exceed its allocation by approximately \$55,250.

This is because of a huge increase in the demand for the Courts to appoint attorneys for individuals who cannot afford one and who do not qualify for a public defender. It also is due to the fact that the Courts did not adequately budget for Psychiatric services. The information that was available to the Courts at the time of the budgeting in 2014 for 2015 mislead the Court in believing that the amount budgeted would be adequate.

I want to take a minute to explain the two issues.

LEGAL SERVICES EXPENSE

The 2015 budget for court appointed attorneys in line item 307.5212 was \$35,000. Expenses in this line item will be approximately \$80,000.

The budgeted amount was based on the fact that the six month cost for court appointed attorneys in 2014 was \$10,709. It was also based on expenses for the prior years. The actual cost for 2012 was \$35,590 and for 2013 was \$38,816. It appeared that given the history of the cost for these services for the two years prior and the apparent drop in 2014 that \$35,000 would be an appropriate budget estimate for 2015.

The cost in 2015 has been substantially greater than anticipated. Through June of 2015 the expense has been \$40,225.

This line item is for attorneys who are appointed for criminal defendants who do not qualify for public defender representation but who are unable to afford to hire an attorney. Several years ago the Public Defender's office increased the amount of income and assets that an individual could have and still qualify for a Public Defender. Before that change the county was paying substantially more for attorneys for criminal defendants. In 2011 the expense was \$69,610, in 2009 it was \$118,870, in 2008 it was \$93,670 and in 2001 it was \$76,927.

The Courts make a diligent effort to collect the cost of the attorney fees from the criminal defendants. When an attorney is appointed an order is entered for a payment plan and often for a wage assignment. If the payment plan is not followed the Corporation Counsel commences a contempt proceeding and the courts hold contempt hearings.

In past years the amount of the collection for attorney fees has actually exceeded the amount spent on the attorney fees. The following chart shows that in the last four years we have actually experienced revenues exceeding expenses: from the attorney fee system:

	Expenditure for year	Collection for the Year	Excess Revenue for year
2011	\$69,610	\$70,095	\$485
2012	\$35,590	\$66,089	\$30,479
2013	\$38,816	\$46,522	\$7,706
2014	\$40,247	\$50,029	\$9,782

Unfortunately, the revenues will likely NOT go up for 2015 to the same extent that the expenditures go up. Most of these defendants are paying off a bill of \$500 to \$2,000 at the rate of \$25 or \$50 per month. The revenues substantially lag behind the expenses. The reason that in the past years the revenues have exceeded the expenses is that during those years we were still collecting the substantially larger sums from 2011 and earlier.

In 2015 we have had more cases that have required a court appointed attorney than in prior years. As of May 6th we had paid bills in 41 cases. This compares to a total YEARLY number of 58 in 2014, 62 in 2013, 53 in 2012, and 55 in 2011. We have had an increase in the number of cases that need appointments.

The amount of each individual bill also has increased in part because we lost some lower cost providers.

PSYCHOLOGIST EXPENSES

The 2015 budget for psychologists in line item 307.5211.03 was \$66,000. The expense for 2015 is anticipated at \$80,000.

The budget for 2015 was based on the six month figure in 2014 in the amount of \$28,751. What was not known at that time was that one psychologist had been holding his bills for a substantial period of time. In October he submitted 32 bills that went back to 2013. This information was not available when the 2015 budget was prepared. It was also believed at that time that efforts that the Courts had been making to control the costs by appointing the more reasonable cost providers and setting maximum fees for the services were having a greater impact that they were.

3. 370 Farm Drainage Board

The farm drainage board total budget is \$2,159. It is estimated that the allocation for 2015 will be exceeded by \$1,300.

There is money in the following Business Units Available to be transferred:

1. 301 Circuit Courts

There is approximately **\$42,195** that will be available to transfer from this Business Unit. The principal reason is that the Circuit Court Grant revenue exceeded the budget by \$32,429. There were a number of expenses that will be less than budgeted.

2. 401 Register in Probate.

There is approximately **\$5,000** available to transfer. This is largely due to Filing Fees substantially exceeding the budget.

3. 5201 Family Court Counseling

There is approximately **\$10,000** available to transfer. This is in part because the revenue from custody studies, mediations, and adoption screenings has exceeded the budgeted amount and because the position of Assistant Family Court Counseling was vacant for a period of time.

4. 601 Family Court Commissioner

There is approximately **\$2,000** available to transfer. This is largely due to the fact that the substitute court commissioner usage is less than budgeted.

5. 308 Guardian ad Litem

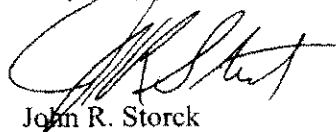
There is approximately **\$10,000** available to transfer. This is largely due to revenues exceeding expectations.

The following transfers are requested between Business Units:

1. To Business Unit 304 Alcohol Court the following be transferred to cover the \$9,646: \$9,646 from Business Unit 308 Guardian ad Litem.
2. To Business Unit 370 Farm Drainage Board the following be transferred to cover the \$1,300: \$1,300 from Business Unit 601 Family Court Commissioner.
3. To Business Unit 307 indigent Counselors the following be transferred to cover the \$55,250: \$40,250 from Business Unit 301 Circuit Courts and \$5,000 from Business Unit 401 Register in Probate, and \$10,000 from 5201 Family Court Counseling.

I apologize for the lateness of this request. I was gone on vacation for two weeks, returned to the Courthouse last week to a very busy calendar, and did not take note of the email concerning the dates until August 31st. If this is too late to get into the resolution in September, I will have to request a separate resolution.

Very truly yours,



John R. Storck



**Dodge County, Wisconsin
Finance Department
Fund Transfer Form**

Resolution Number: 15-40

Department: Emergency Management

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Please see Memorandum To: Dodge County Finance Committee, From: Amy Nehls, Director

Date: August 24, 2015 Subject: Report to Finance Committee on 2015 Mid-Year Budget Adjustment

Budget Amendments

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
Revenue Increases				
2811	4222	281	Emergency Management	12,676
Revenue Decreases				
2801	4822	281	Tower Space Rent	23,600
Funds Applied				
1390	5931		Contingent Appropriation	10,924



DODGE COUNTY – STATE OF WISCONSIN OFFICE OF EMERGENCY MANAGEMENT

Amy B. Nehls
Director

Joseph M. Meagher
Deputy Director

DODGE COUNTY LAW ENFORCEMENT CENTER
124 West Street • Juneau, Wisconsin 53039
Phone: (920) 386-3999 • Fax: (920) 386-3994

MEMORANDUM

Emergency
Management

TO: Dodge County Finance Committee

Planning

FROM: Amy Nehls, Director

DATE: August 24, 2015

Response

SUBJECT: Report to Finance Committee on 2015 Mid-Year Budget Adjustments

Recovery

As per the request of Administrator Mielke and Finance Director Kolp, this memo is to inform you on the mid-year status of the Emergency Management budget. While the status of the entire Emergency Management budget is good, there are two changes that I would like to inform the committee on.

Mitigation

The first change would be reduction of revenue from tower rental in business unit 2801 – Central Communications. The original amount budgeted for 2015 was \$60,200. Although we have a signed contract with AT&T for the Juneau Tower, they have not located their equipment so they have not paid the monthly rental amount of \$1,700 and their one-time locate payment of \$5,000. This will reduce the amount of budgeted revenue by \$25,400. This change alone would bring the budget amount to \$34,800; however, Emergency Management was able to get another co-locate on the St. Helena Tower for \$150 a month, which will bring in an additional \$1,800 in revenue. With the changes in tower rental, I would estimate an accurate update to the amount of revenue for tower rental would be \$36,600.

Emergency Planning &
Community Right-to-
Know Act

The second change would be additional revenue to business unit 2811 – Emergency Management. The additional revenue is a redistribution check for the Emergency Management Planning Grant (EMPG) on the 2014 Plan of Work. The redistribution amount is an additional \$12,675.89 in unbudgeted revenue.

Hazmat

Homeland Security

In order to rectify the deficiency of \$23,600 in the revenues for business unit 2801, I am asking the finance committee to approve appropriating the unbudgeted redistribution revenue of \$12,676 from business unit 2811 to business unit 2801. I am also requesting that the remaining \$10,924 deficit in business unit 2801, be funded by a contingent appropriation.

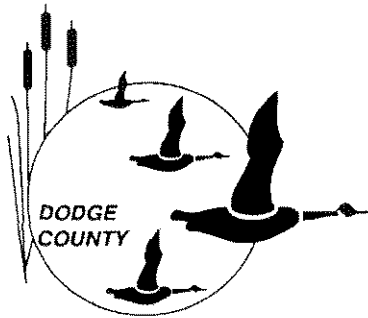
Local Emergency
Planning Committee

Please feel free to contact me with any questions or concerns.

Thank you for your continued support!

Citizen Corps

Amy B. Nehls



ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Dodge County Board of Supervisors
From: Jim Mielke
Date: September 9, 2015

Re: Resolution 15 – 41, Sheriff Office Position Request

In consultation with Corporation Counsel John Corey, a motion, second and affirmative vote to suspend County Board Rule Number 37 will be in order to bring forth the Resolution for consideration.

As Administrator, I take the full responsibility for the timing of the Resolution versus the August meeting. During prior discussions with Sheriff Schmidt related to the 2016 budget, I misinterpreted the overall intent of the additional positions. Unfortunately, this led to the Resolution not being presented in time for August County Board meeting.

The proposed positions were reviewed by the Law Enforcement Committee on September 4th, in addition to discussion by the Executive Committee on September 8th followed by a Human Resource Committee review on September 9th.

RESOLUTION NO. 15-41

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Law Enforcement Committee has studied staffing needs of the Dodge County Sheriff's Office; and,

WHEREAS, one Communications Officer position in the Dodge County Sheriff's Office Communications Center is responsible for facilitation and management of electronic warrant entries as well as all other duties as described in the job description for the position of Communications Officer, including answer and response to 911 calls, administrative telephone calls, and dispatch of fire, emergency medical and law enforcement resources to emergent calls for service. Upon review of the workload for this one Communications Officer position, and upon review of the workload for other Communications Officer positions in the Communications Center, it has reasonably been determined that in order for the Communications Center to continue to provide an adequate level of services to the citizens of Dodge County, it is necessary to increase the staff in the Communications Center by one new Communications Officer position; and,

WHEREAS, the Sheriff's Office Multi-Jurisdictional Drug Task Force is comprised of two full-time Deputies and one part-time Deputy. It has been determined that this work force can only address a limited segment of the illegal drug activity and trafficking in Dodge County. As a result, it has been deemed necessary to add one additional full-time Deputy to the Multi-Jurisdictional Drug Task Force in an effort to increase the ability of the Sheriff's Office to adequately investigate on-going criminal drug trafficking and associated activity; and,

WHEREAS, as a result of these studies, the Law Enforcement Committee has formed the considered conclusion that one new, benefited, full-time position of *Communications Officer* and one new, benefited, full-time position of *Traffic Patrol Officer* at the Sheriff's Office should be created, effective January 1, 2016; and,

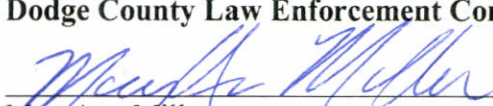
WHEREAS, a job description for the proposed position of *Communications Officer* has been marked for identification as Exhibit "A" and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Traffic Patrol Officer* has been marked for identification as Exhibit "B" and has been attached hereto;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates one new, benefited, full-time position of *Communications Officer* and one new, benefited, full-time position of *Traffic Patrol Officer* at the Dodge County Sheriff's Office, effective January 1, 2016.

All of which is respectfully submitted this 15th day of September, 2015

Dodge County Law Enforcement Committee:


MaryAnn Miller


Darrell Pollesch


Larry Bischoff


Larry Schraufnagel


Lisa Derr

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$18.59 - \$25.49

JOB TITLE:	Communications Officer	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriffs	REPORTS TO:	Director of Communications
LOCATION:	Law Enforcement Center	DATE:	May 17, 1996
LABOR GRADE:	Dodge County Five (5)	REVISED:	5/15/02; 1/1/2013
OVERALL PURPOSE/SUMMARY			
Under the general direction of the Direction of Communications and/or Communications Sgt., operates radio consoles and related technical and communications functions located in Sheriff's Department communication center. Ensures every complaint or request receives proper response and is given proper priority in relation to current and on-going activities of communication center.			
PRINCIPAL DUTIES AND RESPONSIBILITIES			
<ol style="list-style-type: none"> 1. Enters initial information on Sheriffs Department computer system upon receipt. 2. Solicits necessary information from complainant so proper response can be given with minimum delay. 3. Assigns departmental personnel, or other agencies as applicable, to respond to complaints. 4. Ensures every complaint/request receives proper response and is given proper priority. 5. Attends to status of each Sheriffs Department, police department, fire department, and emergency medical service on-duty vehicles. 6. Keeps track of squads' out-of-service and in-service calls, and other required radio transactions (Example: Advising when vehicle is stopped for traffic violation). 7. Maintains constant communication with police vehicles during emergency transmissions. 8. Enters radio transactions into computer dispatch system. 9. Ensures radio contact maintained with department on-duty vehicles while in service and location and status of vehicles known when out of service. 10. Provides prompt communications and information services to all department on-duty vehicles and units of other agencies being served. 11. Performs two-way communications with Wisconsin TIME system on computer terminal. (Includes obtaining driver's license and registration information, and administrative messages; entering/canceling warrants and stolen property; communicating with National Crime Information Center (NCIC); confirming warrants; sending/receiving faxes; and entering inquiries from Sheriffs Department local computer files.) 12. Responsible for knowing capabilities and locations of wreckers and other equipment, and communicating these facts when needed. 13. Completes and prints short-form complaints. 14. Maintains accurate status of on-duty personnel in CAD system. 15. May maintain files (TIME and NCIC system's records) and perform other general housekeeping duties, to ensure orderly records and logs kept as required by law, ensure efficient 24 hour/7 day per week operation, and maintain neat appearance of communication center at all times. 16. May receive complaints from administrative or 911 emergency telephones, radio message, computer, or TDY. 17. Regular attendance and punctuality required. 18. Performs related duties as may be required or assigned. 			
JOB SPECIFICATION			
KNOWLEDGE, SKILLS, AND ABILITIES			
<p>Considerable knowledge of police communication methods and techniques.</p> <p>Ability to learn County geography and roadway system, capabilities of wreckers and other emergency equipment, "10 code" system, and regulations of FCC covering communication equipment operation.</p> <p>Familiarity with other agencies working in conjunction with 911 system. These include: Dodge County Emergency Medical Services Systems, Dodge County Fire Departments, Dodge County Police Agencies, Emergency Government and Fan Out Procedures, Department of Natural Resources, Wisconsin State Patrol, NAWAS, all utilities, County highway department, Juvenile Intake, Detox Center, Hospitals, Security Companies, etc.</p> <p>Proficient skill entering information into personal computer/word processor and computer aided dispatch.</p> <p>Ability to communicate clearly over radio and to understand radio and telephone messages.</p> <p>Ability to function effectively and prioritize functions under stressful conditions.</p> <p>Ability to communicate effectively and deal with the public.</p> <p>Ability to be trained in use of communications equipment including computer aided dispatch system.</p> <p>Ability to work a variety of shifts, as required.</p> <p>Must meet requirements of the Civil Service Commission.</p>			
EDUCATION AND EXPERIENCE			
High school diploma or GED equivalent, civil or military law enforcement work involving operation of communication/ computer equipment. Must be a resident of Wisconsin at time of application. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.			
WORKING CONDITIONS			
Nearly constant working under distractions. Nearly constant time pressure. Nearly constant improper illumination. Frequent work in adverse interpersonal situations. Frequent work in intense/continuous noise. Moderate repetitive activities.			
PHYSICAL DEMANDS			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
ACKNOWLEDGEMENTS		FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:		ANALYST(S):	
DATE:		DATE:	
SUPERVISOR SIGNATURE:			
DATE:			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$26.50 - \$29.30

JOB TITLE:	Traffic Patrol Officer	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Patrol Captain
LOCATION:	Law Enforcement Center	DATE:	9/30/02
LABOR GRADE:	Sworn – Four (4)	REVISED:	10/25/11

OVERALL PURPOSE/SUMMARY

Under the general direction of Patrol Captain, works out of patrol car in assigned area of County and communicates with headquarters, fellow officers, field supervisors and other agencies by police radio.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Prevents traffic accidents and deters violators by fair, consistent, and courteous traffic law enforcement.
2. Responds to all requests for assistance from public as necessary.
3. Determines where high accident volume locations exist.
4. Determines if violations of law have occurred, responsible party, and apprehends and/or arrests violator.
5. Correctly records facts, enforces identified violations of traffic code, assists injured, protects accident scene from subsequent accidents, and restores normal flow of traffic as soon as practical.
6. Records for permanent record clear, complete, correct, and concise reports of daily assignments and investigations.
7. Works with District Attorney's office to competently and correctly prosecute arrested persons.
8. Detects/deters crime within assigned area by use of modern police patrol practices.
9. Keeps or restores peace, prevents injury or death, prevents damage to property, and controls crowds.
10. Acts pursuant to legal writ or warrant and safely transfers prisoners to or from State prison system, approved mental health facilities, or local law enforcement agencies according to specific judicial order.
11. Provides traffic direction, special security measures, or other functions so that special events may occur in safe and orderly fashion.
12. Presents formal and informal public appearances to responsibly inform public about various aspects of law enforcement on local and state levels and to portray professional and competent department image.
13. Attends Police Equipment training (Driving, shooting, etc.).
14. Stays current on legal updates on laws and procedures.
15. May work as Undercover Investigator to detect and record information and collect evidence of narcotic, drug, and other criminal violations and to reduce/deter crime which may otherwise go undetected or unsolved.
16. May act as Temporary Communications Officer as necessary when regularly scheduled dispatcher is not present or is absent and assignment is made by shift commander.
17. Regular attendance and punctuality required.
18. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Proficient skill as traffic accident investigator, traffic law enforcer, criminal and incident investigator, and report writer.
 Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.
 Ability to communicate effectively.
 Ability to function effectively and prioritize functions under stressful conditions.
 Ability to explain and enforce federal, state, and county laws clearly and courteously.
 Must meet requirements of Civil Service Commission.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Must be 21 years of age, law enforcement certified by State of Wisconsin, and have valid, unrestricted Wisconsin motor vehicle operator's license. Before commencing employment on any basis in law enforcement, an individual must have met recruit qualifications established by Law Enforcement Standards Board OR must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Must pass written, oral and physical examinations as required by the Dodge County Civil Service Commission. Prior experience as a law enforcement officer is desired. Requirements of the current labor agreement apply where pertinent.

WORKING CONDITIONS

Nearly constant time pressure. Frequent repetitive activities. Frequent work under distractions. Frequent high/low temperatures. Frequent high stress situations. Occasional improper illumination. Minimal intense/continuous noise. May be exposed to free flowing blood and communicable disease.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

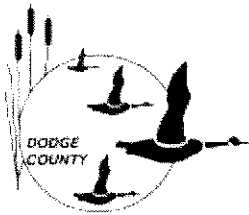
FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



The Dodge County Board of Supervisors

127 East Oak Street, Juneau, Wisconsin 53039
920-386-3603

RESOLUTION NO. 15-42

A Resolution To Join The South Central Wisconsin Chief Elected Officials Workforce Development Board Consortium

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County is presently within the South Central Wisconsin local area established under the Workforce Investment Act and certain citizens of Dodge County are receiving job training and other Workforce Development program assistance funded under the Workforce Development program which is administered by the Workforce Development Board of South Central WI and the South Central Wisconsin Local Elected Officials Consortium; and,

WHEREAS, Dodge County presently has an appointed representative serving on the South Central Wisconsin Local Elected Officials Consortium and also has appointed members serving on the Workforce Development Board of South Central WI; and,

WHEREAS, the Workforce Innovation and Opportunity Act has been enacted by Congress in replacement of the Workforce Investment Act, and allows local governments to form a Consortium to create a Local Workforce Investment Area; and,

WHEREAS, under the Workforce Innovation and Opportunity Act:

1. Each County in the Consortium must designate a “chief elected official” to represent the County as a member of the Consortium Board, which Board is empowered to enter into contractual and other agreements necessary to carry out the purposes of the Workforce Innovation and Opportunity Act; and,
2. The Consortium must designate an administrative/fiscal agent to administer the program on behalf of the Consortium; and,

WHEREAS, Dodge County desires to enter into the *Chief Elected Officials Consortium Agreement of the South Central Wisconsin Workforce Development Area for the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette, and Sauk under the Workforce Innovation and Opportunity Act of 2014 – Public Law – 113-128*, with the South Central Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette, and Sauk, which previously comprised the South Central Wisconsin Local Elected Officials Consortium, to continue receiving federal assistance available for workforce programs and training

available under the Workforce Innovation and Opportunity Act and serve as the Chief Elected Officials Consortium for the South Central Wisconsin Workforce Development Area; and,

WHEREAS, a copy of the *Chief Elected Officials Consortium Agreement of the South Central Wisconsin Workforce Development Area for the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk Under the Workforce Innovation and Opportunity Act Of 2014 Public Law – 113-128* (hereinafter “the *Chief Elected Officials Consortium Agreement*”), has been marked for identification as Exhibit “A”, and has been attached hereto; and,

WHEREAS, a copy of an *Executive Summary of Chief Elected Officials Consortium Agreement for the South Central Wisconsin Workforce Development Area for the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk – Under the Workforce Innovation and Opportunity Act Of 2014 – Public Law – 113-128 – Prepared August 20, 2015*, has been marked for identification as Exhibit “B”, and has been attached hereto;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors shall enter into an agreement to create a consortium as stated in the *Chief Elected Officials Consortium Agreement*, attached hereto as Exhibit “A”, to consist of the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette, and Sauk, which will come together to create the South Central Local Workforce Development Area under the Workforce Innovation and Opportunity Act; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs Dodge County Board Supervisor, Russell Kottke, to serve as Dodge County’s designated Chief Elected Official until his successor is installed, with signatory authority to execute agreements as necessary for Workforce Innovation and Opportunity Act purposes.

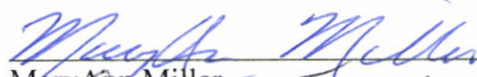
All of which is respectfully submitted this 15th day of September, 2015.

Dodge County Executive Committee:

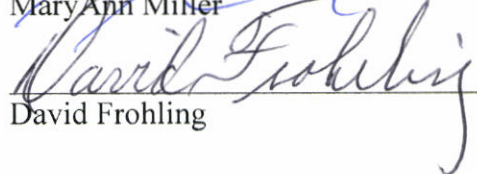


Russell Kottke

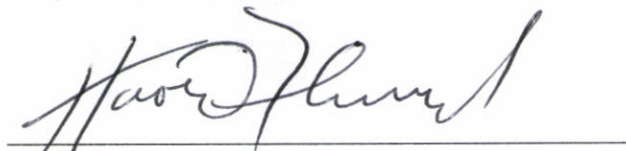
Donna Maly



Mary Ann Miller



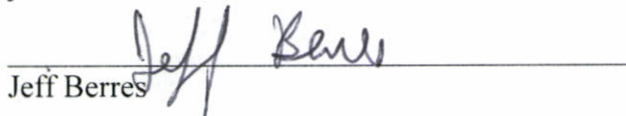
David Frohling



Harold Johnson



Joseph M. Marsik



Jeff Berres

Chief Elected Officials
Consortium Agreement

Of the

South Central Wisconsin Workforce Development Area

For the Wisconsin Counties of
Columbia, Dane, Dodge, Jefferson, Marquette and Sauk

Under the Workforce Innovation and Opportunity Act
Of 2014

Public Law – 113-128

This Agreement, made and entered into this _____ day of
_____ 2015, by and between the COUNTIES OF **Columbia, Dane,
Dodge, Jefferson, Marquette and Sauk** in the State of Wisconsin (hereinafter, the
Counties):

WITNESSETH:

WHEREAS, the County Board of Supervisors of the aforementioned counties did
Previously adopt resolutions authorizing the County Board Chairperson to sign a
Consortium Agreement creating the South Central Wisconsin Workforce Development Area
Consortium under section 66.0301(2), Wisconsin Statutes, in order to administer the
Provisions of Public Law 113-128, the federal Workforce Innovation and Opportunity Act
and

WHEREAS, the County Board of Supervisors of each of the aforementioned counties has
adopted a resolution authorizing the County Board Chairperson or County Executive to
sign this "Consortium Agreement of the South Central Wisconsin Workforce Development
Area Counties under the Workforce Innovation and Opportunity Act (P.L. 113-128)"
(hereinafter, the "CEO Consortium Agreement"):

NOW, THEREFORE, in consideration of the above premises and the mutual covenants
of the parties hereinafter set forth, the receipt and each party acknowledges
sufficiency of which for itself, the Counties do hereby agree to the following CEO
Consortium Agreement.

Agreement

SECTION 1: That the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson,

Marquette, and Sauk, under Section 66.0301(2), Wisconsin Statutes, do hereby constitute themselves to be a consortium for the purposes of Section P.L. 113-128 (Workforce Innovation and Opportunity Act) as described in 29 USC chapter 32.

SECTION 2: The chief local elected officials (the chairpersons of the County Board of Supervisors or County Executives) or the designees of said officials of the Counties in paragraph 1 shall constitute the Workforce Development Area Consortium of Supervisors (hereinafter, the "Consortium") which shall appoint the Workforce Development Board under the Workforce Innovation and Opportunities Act, Section 29 USC Chapter 32.

SECTION 3: The Consortium shall elect from its membership a Chairperson, a Vice-Chairperson and such other officers as may be provided in the by-laws to serve for a term of **one year** or until a successor is elected and qualified. Vacancies shall be filled by election for the remainder of the unexpired term. The Chairperson may appoint the Executive Director of the administrative entity or a staff person of one of the consortium member counties to serve as Consortium clerk.

SECTION 4: Roberts Rules of Order, shall govern the procedures of the Consortium insofar as they do not conflict with applicable law or administrative rules or by-laws duly adopted by the Consortium.

SECTION 5: The Consortium may adopt operational and procedural bylaws consistent with this Charter, applicable federal and state laws, and rules or regulations pursuant thereto. By-laws or amendments thereto may be adopted by the affirmative vote of 2/3 of the entire membership of the Consortium at any regular meeting called for that purpose, provided that written copies thereof are delivered to each member 15 days prior to consideration.

SECTION 6: The Consortium shall appoint the Workforce Development Board of the area, In accordance with the requirements established by the Governor and the criteria established under 29 USC 3122(b), the CEO appoints the members of the local board from the individuals nominated or recommended to be such members according to 29 USC 3122(c)(1)(B). The Local Elected Officials may, by a majority vote as described in the Local Elected Official's Charter Agreement, remove any WDBSCW member, without having to show cause for removal, unless and to the extent that, such cause is required by applicable law. The WDBSCW may recommend to the local Elected Officials the removal of a member.

SECTION 7: The Consortium shall execute an agreement with the Workforce Development Board for the operation and functions of the Board under WIOA (29 USC Chapter 32). The Consortium is the grant recipient of the Workforce Innovation grant funds and shall be liable for any miss use of the grant funds allocated to the local area, unless the chief elected official reaches an agreement with the reaches an agreement with the Governor to bear such liability. 29 USC 3122(d)(12)(B)(i)(I) and (II). The Consortium will directs the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium

and serve as administrative entity and fiscal agent and disburse funds at the direction of the local board pursuant to the requirements of 29 USC Chapter 32, subchapter II. 29 USC 3122(d)(12)(B)(i)(III). In the role as grant administrator and fiscal agent the WDBSCW shall:

1. Conduct an annual agency-wide unqualified audit, per the requirements of the State of Wisconsin Department of Workforce Development and shall provide each Local Elected Official with a complete copy of the audit, including any management letter. A copy of any audit response by the WDBSCW shall also be provided to the Local Elected Officials.
2. Maintain both general liability and errors and omissions coverage for past and future liabilities to protect the local Elected Officials and their respective counties.
3. Maintain a \$20,000 undesignated fund to cover disallowed costs. In the case of any misuse of grant funds allocated to the local area beyond the parameters state above, the Consortium agrees to assume liability as follows (29 USC 3122(d)(12)(B)(i)(I) and (II)): Liability will be determined based upon the particular facts of the situation as to the responsibility of individual Consortium members for the particular funds. For example, if WIOA funds are misused only by the employee(s) or subcontractor(s) of one member of the Consortium, then only that county shall be held liable for the repayment of the misused funds. If more than one Consortium member is involved, then the respective counties will attempt to reach an agreement as to relative liabilities based upon the facts of the situation. If the counties are unable to reach agreement, then DWD shall make the determination as to respective liabilities.

SECTION 8: The Consortium shall perform all functions for local elected officials as contained in P.L.113.128, the Workforce Innovation and Opportunities Act including:

1. Submit a request for initial designation of a workforce development area and consult with the Governor on the initial designation and future redesignation of a Workforce Development Area. 29 USC 3121(b)(2). 29 USC 3121(b)(1)(A)(ii).
2. Work with the local board to:
 - a) Develop and submit to the Governor a comprehensive 4-year local plan for the region that is consistent with the State plan. 29 USC 3122 (d)(1) and 3123(a).
 - i. Consult with the State to identify regions, consistent with the considerations described in 29 USC 3121(b)(1)(B). 29 USC 3121 (a)(1).
 - ii. Engage in a regional planning process and prepare, submit, and obtain approval of a single regional plan consistent with the requirements in 29 USC 3121 (c).
 - b) Use funds available as described in section 29 USC 3163(b)(4) and use nonfederal funds available to the local area that the CEO and local board determine are appropriate and available for that use. 29 USC 3131.

- c) Annually, review and approval of the local board's budget for the activities of the local board. 29 USC 3122(d)(12)(A).
 - d) Work with the local board to conduct oversight with respect to local programs of youth activities authorized under 29 USC 3164(c), local employment and training activities authorized under 29 USC 3174(c) and(d), and the one-stop delivery system in the local area.; and ensure the appropriate use and management of the WIOA funds provided for these activities and one-stop delivery system; and for workforce development activities, ensure the appropriate use, management and investment of funds to maximize performance outcomes under section 29 USC 3141. 29 USC 3122(d)(8).
 - e) In cooperation with the local board, competitively designate or certify One Stop Operators, as described in 29 USC 3151(d)(2)(A) or terminate for cause the eligibility of such operators. 29 USC 3122(d)(10)(A).
 - f) Review and approve a Memorandum of Understanding (MOU) between the local board and the One Stop Partners, relating to the operation of the One Stop delivery system in the local area, consistent with the requirements in 29 USC 3151(c)(2). 29 USC 3151(c)(1).
 - g) In agreement with the local board, conduct oversight of the one-stop delivery system. 29 USC 3151(a)(3) and consult with the State as it establishes objective criteria and procedures used to evaluate the operation of the one-stop center as described in 29 USC 3151(g).
 - h) Consult with the local board, the One Stop Operator, and the One-Stop Partners regarding funding of the One-Stop infrastructure as described in 29 USC 3151(h).
3. Engage in Consultation with Governor as described in 29 USC 3151,3162, 3173
- a) Consult with the Governor as he or she establishes guidance for infrastructure one stop funding (29 USC 3151(h)(1)(B) and determines funding as described in 29 USC 3151(h)(2)(C).
 - b) Consult with the Governor as he/she determines funding allocation for youth activities and a statewide workforce investment activities under 29 USC 3162(b)(1)(C). 29 USC 3163(b)
 - c) Consult with the Governor as he/she determines funding allocation for adult employment and training activities and a statewide workforce investment activities under 29 USC 3172(b)(1)(B). 29 USC 3173(b)(1).

4. Performance Measurements

- a) Work with the local board and the Governor to negotiate and reach agreement on local performance measures. 29 USC 3122(d)(9).
- b) Determine whether to appeal a gubernatorial reorganization determination made under 29 USC 3141(g)(A) to the Governor under 29 USC 3141(g)(B)(i) and to the Secretary of the U.S. Department of Labor under 29 USC 3141(g)(B)(ii).

SECTION 9: This Consortium agreement shall be effective when approved by Resolutions adopted by the County Board of Supervisors of each county party hereto and executed by the chief elected official thereof pursuant to said resolution and shall thereupon act to repeal and supersede any and all prior written or oral consortium agreements under P.L. 113-128, the Workforce Innovation and Opportunity Act.

SECTION 10: Amendments to the Consortium agreement may be adopted with the concurrence of the Board of Supervisors of each county party hereto. The Consortium may be dissolved and this agreement may be rescinded only with the consent of all the Boards of Supervisors of the counties party hereto and the Governor.

IN WITNESS WHEREOF, the parties hereto have caused this Charter Agreement to be executed by the Chairperson of the County Board of Supervisors or the County Executive of the aforementioned Counties.

For Columbia County:
By: Vern E. Gove
Columbia County Board Chair

Signature: _____ Date: _____

For Dane County:
By: Joseph P Parisi
Dane County Executive

Signature: _____ Date: _____

For Dodge County:
By: Russell Kottke
Dodge County Board Chair

Signature: _____ Date: _____

For Jefferson
By: James Schroeder

Jefferson County Board Chair

Signature: _____ Date: _____

For Marquette County
By: Robert Miller
Marquette County Board Chair

Signature: _____ Date: _____

For Sauk County
By: Marty Krueger
Sauk County Board Chair

Signature: _____ Date: _____

Executive Summary of Chief Elected Officials Consortium Agreement for the South Central Wisconsin Workforce Development Area for the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk - Under the Workforce Innovation and Opportunity Act Of 2014 - Public Law – 113-128 – Prepared August 20, 2015

The purpose of the Chief Elected Officials Agreement is to constitute a consortium among the south central Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk for the purposes of serving as an oversight entity to fulfill the intent of the Workforce Innovation and Opportunity Act, Section P.L. 113-128 as described in 29 USC chapter 32.

Responsibilities of the chief elected officials Consortium are:

1. To serve as the Workforce Development Area Consortium of Supervisors (hereinafter, the "Consortium")
2. Appoint the Workforce Development Board under the Workforce Innovation and Opportunities Act, Section 29 USC Chapter 32.
3. To execute an agreement with the Workforce Development Board for the operation and functions of the Board under WIOA (29) USC Chapter 32).

The Consortium will direct the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium and serve as administrative entity and fiscal agent and disburse funds at the direction of the local board pursuant to the requirements of 29 USC Chapter 32, subchapter II. 29 USC 3122(d)(12)(B)(i)(III). In the role as grant administrator and fiscal agent the WDBSCW shall:

- a. Conduct an annual agency-wide unqualified audit, per the requirements of the State of Wisconsin Department of Workforce Development and shall provide each Local Elected Official with a complete copy of the audit.
- b. Maintain both general liability and errors and omissions coverage for past and future liabilities to protect the local Elected Officials and their respective counties.
- c. Maintain a \$20,000 undesignated fund to cover disallowed costs. In the case of any misuse of grant funds allocated to the local area beyond the parameters state above,

Additionally, The Consortium shall perform all functions for local elected officials as contained in P.L.113.128, the Workforce Innovation and Opportunities Act including:

1. Submit a request for initial designation of a workforce development area
2. Work with the local board to:
 - a. Develop and submit to the Governor a comprehensive 4-year local plan;
 - b. conduct oversight with respect to local programs for youth, local employment and training activities and the one-stop delivery system in the local area

The Consortium agreement shall be effective when approved by Resolutions adopted by the County Board of Supervisors of each county and signed by the County Board designee.

RESOLUTION NO. 15-43

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

WHEREAS, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

WHEREAS, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

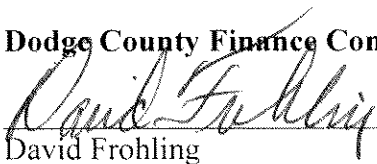
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2016-2020, attached hereto; and,

BE IT FURTHER RESOLVED, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

BE IT FINALLY RESOLVED, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2016 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

All of which is respectfully submitted this 15th day of September, 2015.

Dodge County Finance Committee:


David Frohling


Gerald Adelmeyer

Wayne Uttke


Thomas J. Schaefer

Phillip Gohr

The background of the title page features a large, faint, light-gray seal of Dodge County. The seal is circular and contains a silhouette of a Native American figure holding a bow and arrow. To the left of the figure are three stylized reeds or grass stalks. The words "DODGE COUNTY" are inscribed in a circular path around the central figure.

Dodge County Capital Improvement Plan 2016-2020

DODGE COUNTY CAPITAL IMPROVEMENT PLAN

NEED FOR A CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan assists in allocating financial resources. It schedules major capital expenditures each year over the next five years. The plan identifies each project, the estimated cost of the project and the financial resources available to finance it. The Capital Improvement Plan (CIP) selects and prioritizes capital projects, distributes expenditures and projects the impact of these expenditures on the budget and tax levy. The plan is updated annually to reflect changing needs and priorities, and to extend the plan another year.

OBJECTIVES OF THE CAPITAL IMPROVEMENT PLAN

- 1) Allocation of limited financial resources by prioritizing requests.
- 2) Continuity in financial decisions by linking planning, programming and budgeting of major projects.
- 3) Coordination between department and committee decision makers.
- 4) Public awareness of financial needs.
- 5) Stabilization of tax rates by relating expenditures to financial capacity.
- 6) Improved bond ratings through effective management and fiscal solvency.
- 7) Identify requests to be funded with sales tax proceeds.

PROCESS AND PROCEDURE

The capital improvement plan process depends upon the cooperation of people from most areas of county government. Six steps are involved in the process.

Determine Future Capital Needs - Each department head or agency director inventories their capital needs and submits them for inclusion in the CIP. Governing committees may review and approve requests prior to submitting them. The Land Resources and Parks Department compiles individual capital project requests and combines them with other department requests.

Determine the Financing Potential - The County Administrator reviews the preliminary CIP and assesses the ability of the County to pay for the requested capital improvements and identifies possible requests to be funded with sales tax proceeds. Not all capital project requests will be included in the CIP that is forwarded to the Finance Committee.

Establish Fiscal Policies - After review by County Administrator, the Finance Committee outlines policies and priorities by which to rank the remaining projects. Financing methods and projected revenues and expenditures are considered.

Rank Projects In Priority Order - The Finance Committee ranks projects in priority order.

Develop the Capital Improvement Plan - The Finance Committee matches various funding sources to achieve the best results. After the CIP is adopted by the Committee, it is forwarded to the County Board for review and approval. The first year of the Capital Improvement Plan shall represent the capital projects the departments and agencies of Dodge County may include in their proposed 2016 budgets, but such inclusion does not guarantee approval by the Finance Committee or County Board.

Implement, Monitor and Update the Capital Improvement Plan - The CIP is adopted prior to the annual operating budget. The Finance Committee monitors progress in implementing the Capital Budget.

Definitions

Year: The year the project is intended to be implemented, constructed, purchased or initiated.

Administrative Unit: County agencies or departments identifying a project subject to the criteria.

Project Criteria: Each planned expenditure of \$25,000 or more.

Project Description: A summary of the projects developed by CIP staff from more thorough descriptions by the administrative units.

Total Cost: Total project cost as estimated by administrative units.

Outside Financial Assistance: Funds provided by sources outside County government such as federal and state grants and aids, excluding service charges or indirect reimbursements.

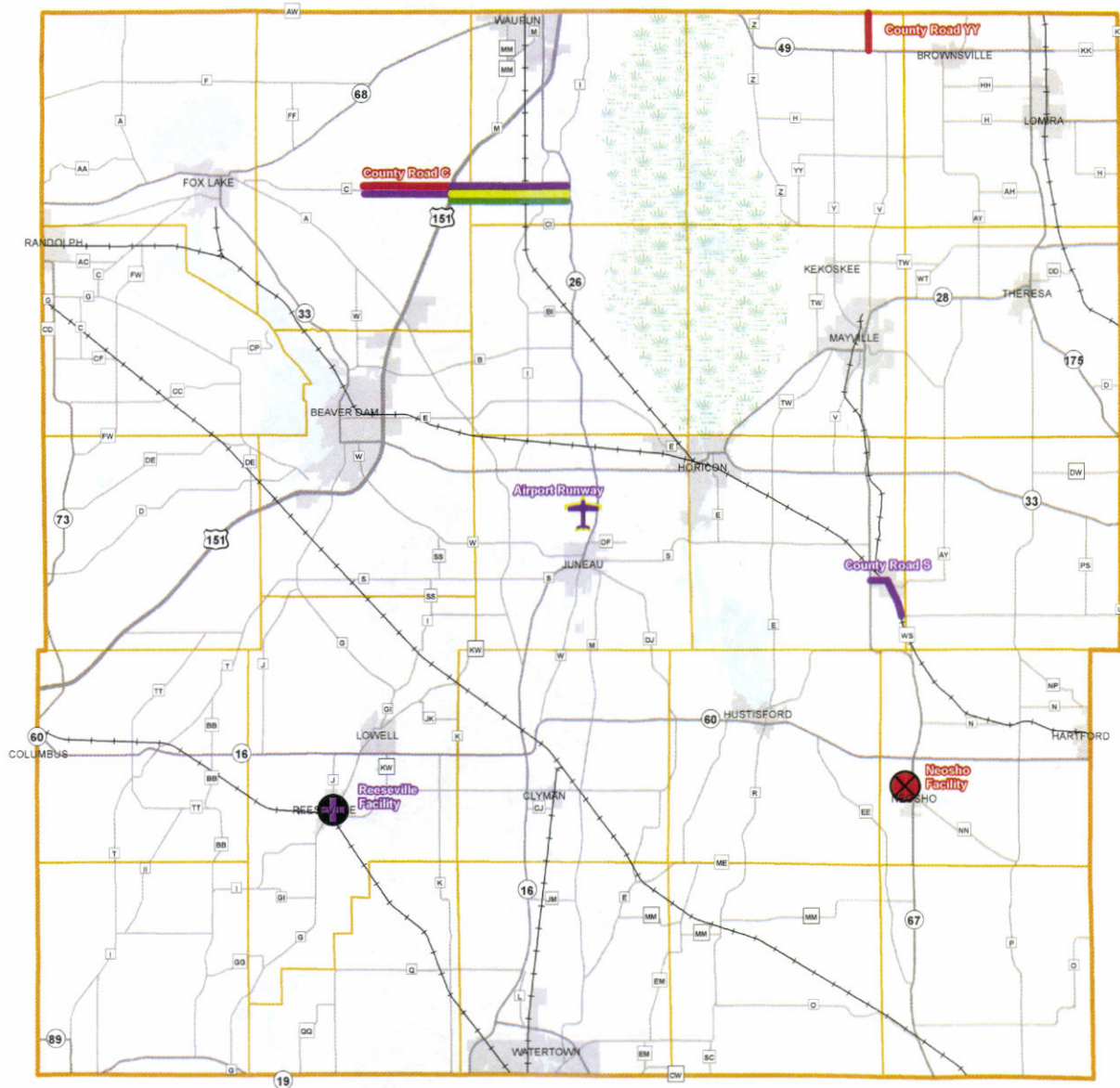
County Cost: Funds to be provided by the County through tax levy, sales tax proceeds or long-term financing.

Administrative Staff: Jim Mielke, County Administrator; Julie Kolp, County Auditor; Dean Perlick, Manager of Planning; and Nate Olson, Senior Planner.

SEPTEMBER 15, 2015
2016 - 2020 CAPITAL IMPROVEMENT PLAN

	2016					2017					2018					2019					2020				
Administrative Unit	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds
PHYSICAL FACILITIES/ MAINTENANCE	ROOF REPLACEMENT ADMINISTRATION BUILDING	\$250,000	Sales Tax		\$250,000	REPLACE DISHWASHER DETENTION FACILITY	\$190,000	Jail Improvement Fund	190,000		ROOF REPLACEMENT COURTHOUSE	\$225,000	Sales Tax		\$225,000	ROOF REPLACEMENT DETENTION FACILITY	\$730,000	Bonding		\$730,000	REPAVE PARKING LOT JUSTICE FACILITY	\$400,000	Sales Tax		\$400,000
	PURCHASE COMMERCIAL DUTY SKID LOADER	\$25,000	County Tax Levy		\$25,000	REFURBISH 185 TON TRANE AIR CONDITIONER COURTHOUSE	\$95,000	County Tax Levy		\$95,000	ADDITION TO STORAGE SHED HENRY DODGE OFFICE BUILDING	\$50,000	County Tax Levy		\$50,000										
	REPLACE AIR CONDITIONING LEGAL SERVICES BUILDING	\$45,000	County Tax Levy		\$45,000	REFURBISH 400 TON TRANE AIR CONDITIONER DETENTION FACILITY	\$100,000	County Tax Levy		\$100,000	REFURBISH 215 TON TRANE AIR CONDITIONER DETENTION FACILITY	\$80,000	County Tax Levy		\$80,000										
						ADD AIR CONDITIONING LAW ENFORCEMENT CENTER (South Side)	\$30,000	County Tax Levy		\$30,000															
						PAVE BOULEVARD ADMINISTRATION BUILDING (North Main St and Center St)	\$30,000	County Tax Levy		\$30,000															
SHERIFF'S DEPARTMENT	PURCHASE VOP DISPATCH CONSOLE COMMUNICATION CENTER	\$125,000	County Tax Levy		\$125,000	REPLACE SQUAD CAR VIDEO AND AUDIO EQUIPMENT	\$100,000	County Tax Levy		\$100,000	REPLACE SQUAD CAR VIDEO AND AUDIO EQUIPMENT	\$100,000	County Tax Levy		\$100,000	REPLACE JAIL PCO DETENTION FACILITY	\$16,000,000	Bonding		\$16,000,000					
	SECURITY CONTROL SYSTEM UPGRADE DETENTION FACILITY (Phase 1)	\$2,312,750	Sales Tax / County Tax Levy / Jail Assessment Fund		\$2,312,750	SECURITY CONTROL SYSTEM UPGRADE DETENTION FACILITY (Phase 2)	\$839,500	Sales Tax / County Tax Levy / Jail Assessment Fund		\$839,500															
	REPLACE RECREATION PATROL BOAT	\$28,000	County Tax Levy / CNR Reimbursed		\$28,000	UPGRADE INFORMATION AND RECORDS MANAGEMENT SYSTEM	\$1,000,000	Sales Tax / County Tax Levy		\$1,000,000															
	PURCHASE JAIL TRANSPORT VAN	\$40,000	County Tax Levy		\$40,000	PURCHASE JAIL TRANSPORT VAN	\$40,000	County Tax Levy		\$40,000	PURCHASE JAIL TRANSPORT VAN	\$40,000	County Tax Levy		\$40,000	PURCHASE JAIL TRANSPORT VAN	\$40,000	County Tax Levy		\$40,000	PURCHASE JAIL TRANSPORT VAN	\$40,000	County Tax Levy		\$40,000
	REPLACE SEVEN FLEET VEHICLES	\$235,000	County Tax Levy		\$235,000	REPLACE SEVEN FLEET VEHICLES	\$235,000	County Tax Levy		\$235,000	REPLACE SEVEN FLEET VEHICLES	\$235,000	County Tax Levy		\$235,000	REPLACE SEVEN FLEET VEHICLES	\$235,000	County Tax Levy		\$235,000	REPLACE SEVEN FLEET VEHICLES	\$235,000	County Tax Levy		\$235,000
TOTAL PROJECT COST	\$13,963,050					\$21,305,500					\$16,887,500					\$28,994,000					\$11,713,000				
TOTAL NON-COUNTY FUNDS	\$2,296,000					\$5,815,500					\$3,701,000					\$620,000					\$85,000				
TOTAL COUNTY FUNDS	\$11,667,050					\$15,490,000					\$12,811,500					\$28,374,000					\$11,628,000				

Dodge County Highway Department Capital Improvement Plan 2016 - 2020



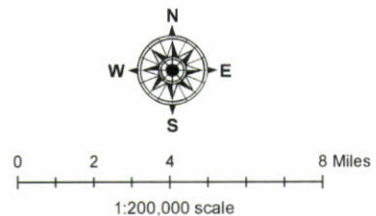
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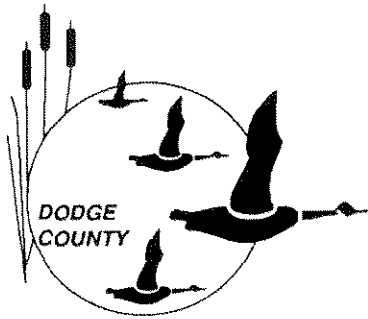
- Neosho Facility (2016)
- Reeseville Facility (2017)
- Airport Runway Resurfacing (2017-2018)

Road Projects

- 2016
- 2017
- 2018
- 2019
- 2020

- US Highways
- State Highways
- County Roads
- Town Roads
- Water
- Municipalities
- Towns





ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Dodge County Board of Supervisors
From: Jim Mielke
Date: September 9, 2015

Re: Update: Resolution 15 – 44, 2016 Financial Plan

Background: The Financial Plan Resolution is presented annually as part of budgeting process. *Exhibit A* itemizes the application of County Sales and Use Tax remittances for Capital Projects for 2016. The Finance Committee reviewed the 2016 Financial Plan at their September 8th meeting and have recommended forwarding the plan to the full County Board for consideration.

The itemized project list has two components: The first component identifies projects funded by **base remittances**. The 2016 base sales tax remittance is shown as \$4,365,993. The Finance Committee has a standing policy of increasing the base sales tax remittance by 1% annually. The intent of the policy is to provide a conservative estimate of funds available for capital projects.

Exhibit A lists three debt service principal payments scheduled for funding through the base remittances along with four (4) capital projects. These are shown on Exhibit A as items A-G. The combined total of the debt service and four capital project expenditures equal the base remittance revenue of \$4,365,993.

There is also a **sales tax fund balance**. The Fund Balance is a result of conservative budgeting along with strong annual remittances over time. Sales tax remittances received in excess of annual expenditures generates the Fund Balance. The Sales Tax Fund Balance as of December 31, 2014 was \$2,516,687. Verification of the Fund Balance can be found on page 25 of the 2014 Johnson Block and Company Inc, Financial Statement with Independent Auditor's Report

There are two Capital projects identified for funding through Fund Balance. The projects are identified on *Exhibit A* as H and I. The projects total \$1,534,257. The listed projects are a portion of the secured electronics project scheduled for the Dodge County detention facility and the Simulcast communication upgrade project.

Exhibit A Summary: As noted above, proposed base remittance expenditures are \$4,365,993 and projects funded through available fund balance are \$1,534,257 for a grand total of \$5,900,250 in proposed sales tax supported expenditures for 2016.

(Over)

Sales Tax Calculations – Projections:

Sales Tax Fund Balance as of December 31, 2014 (per audit report, p. 25)	\$2,516,687
Budgeted 2015 Sales Tax Remittances (base budget).....	<u>\$4,322,765</u>
Total of Fund Balance and 2015 Base Remittance Budget ..	\$6,839,452

2015 Authorized Sales Tax Supported Capital Expenditures (Resolution 14-37)	\$5,622,765
New Project: Air Barrier Remediation – Administration Building	\$437,600
New Project: Jail Water Heater Replacement	\$74,713
Sheriff Office – Vehicle Impound Building	<u>\$35,400</u>
Total 2015 Sales Tax Supported Capital Expenditures	\$6,170,478

*Estimated Sales Tax Fund Balance as of December 31, 2015 \$668,974

**Calculation utilizes base line sales tax remittance of \$4,322,765

Remittances received through August total \$3,699,312 which translates to a 2015 year end remittance projection of \$5,548,968. If the year end projection is realized, the December 31, 2015 sales tax fund balance would equal \$1,895,377.

Fund Balance as of December 31, 2014	\$2,516,887
2015 Remittances – Estimate	<u>\$5,548,968</u>
Subtotal	\$8,065,855
Subtraction of authorized 2015 expenditures	<u>\$6,170,478</u> -
Estimated 2015 Year End Fund Balance	\$1,895,377

RESOLUTION NO. 15-44

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, Dodge County departments have identified and presented in the Dodge County Capital Improvement Program for 2016-2020 future major project needs; and,

WHEREAS, the Dodge County Finance Committee has reviewed the Dodge County Capital Improvement Program for 2016-2020 and the current status of County financial funds; and,

WHEREAS, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors the financial plan for the 2016 Budget that includes the proposed application of county sales and use tax proceeds and the proposed application of undesignated general funds that is set forth in a document entitled "Financial Plan for the 2016 Dodge County Budget," a copy of which has been marked for identification as Exhibit "A," and has been attached hereto;


SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the financial plan for the 2016 Dodge County Budget that is set forth in a document entitled "Financial Plan for the 2016 Dodge County Budget," a copy of which has been marked for identification as Exhibit "A," and has been attached hereto.

All of which is respectfully submitted this 15th day of September, 2015.

Dodge County Finance Committee:



David Frohling

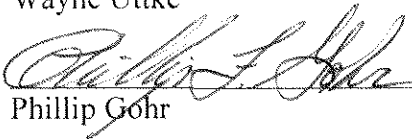


Gerald Adelmeyer

Wayne Uttke



Thomas J. Schaefer



Phillip Gohr

Financial Plan for the 2016 Dodge County Budget

1. Use County Sales and Use Tax proceeds in the amount of \$4,365,993 to fund the following projects in 2016.

A. Debt Service 2011 Bond Issues (Principal)	\$ 805,000
B. Debt Service 2012 Bond Issue (Principal)	\$ 500,000
C. Debt Service 2014 Bond Issue (Principal)	\$1,500,000
D. Roof Replacement – Administration Building	\$ 275,000
E. Financial Suite Replacement Phase I (Replace JD Edwards)	\$ 87,500
F. Unitrends Backup System Upgrade	\$ 111,000
G. Secured Electronics Upgrade (Phase I)	<u>\$1,087,493</u>

Subtotal of 2016 Collection Expenditures: \$4,365,993

Use of Accumulated Sales Tax Fund Balance for Projects

H. Secured Electronics Upgrade (Phase I)	\$1,225,257
I. Simulcast	<u>\$ 309,000</u>

Subtotal of Sales Tax Fund Balance: \$1,534,257

Total Budgeted Expenditures: \$5,900,250

2. Use unassigned general funds in 2016 in an amount not to exceed \$1,443,000.

(The Dodge County Board of Supervisors may make unassigned general fund transfers at a meeting scheduled to be held in October and November, 2015. This not to exceed \$1,443,000 amount will be reduced by the amount of these transfers, if any.)

CAPITAL IMPROVEMENT PROGRAM

Use A New Form For Each Project:

DEPARTMENT: Physical Facilities Department

PROJECT: (Briefly describe the project's nature, location, extent and purpose. For equipment or vehicles, also state the number of units.)

Replace roof at the Dodge County Administration Building.

PROJECT BUDGET DATE: (Check the year in which you expect the project to occur.)

X 2016 2017 ☐ 2018 ☐ 2019 ☐ 2020

TOTAL COST: (State the total anticipated cost of the project and the amount to be requested in the relevant budget year.)

\$ 250,000

METHOD OF FUNDING: (Describe all project funding sources; identify any anticipated grants or outside funding.)

Sales Tax

NEED / JUSTIFICATION: (Briefly state the need and/or justification for the project; i.e.; Is this a state or federally mandated project? Will other funds be lost if this project is not funded? Is there a study or plan which recommends or prioritizes this project?)

The roof was inspected and found to be in poor condition. It needs a new roof installed in 2016.

PERSON COMPLETING THIS FORM: Russ Freber 920-386-3665
Name Phone Number

CAPITAL IMPROVEMENT PROGRAM

Use A New Form For Each Project:

DEPARTMENT: Information Technology

PROJECT: (Briefly describe the project's nature, location, extent and purpose. For equipment or vehicles, also state the number of units.)

The County runs its Financials, Taxes, and Land Information on an aging AS400 which has become difficult to find appropriate resources to support. To ensure the County is capable of doing business without interruption systematically, the plan is proposed to purchase a Financial Suite which will include Financials, Budgeting, Cash Management, Vital Records, Job Costing and Inventory. This new system will be evergreen, sitting on a platform which is highly supported now and in the future.

PROJECT BUDGET DATE: (Check the year in which you expect the project to occur.)

☒ 2016 ☒ 2017 ☐ 2018 ☐ 2019 ☐ 2020

TOTAL COST: (State the total anticipated cost of the project and the amount to be requested in the relevant budget year.)

Financials/Budgeting/Cash Management/Vital Records \$600,000 (2016)
Job Costing/Inventory \$600,000 (2017)

METHOD OF FUNDING: (Describe all project funding sources; identify any anticipated grants or outside funding.)

Funding for the entire system would need funds from County Tax levy

NEED / JUSTIFICATION: (Briefly state the need and/or justification for the project; i.e.; is this a state or federally mandated project? Will other funds be lost if this project is not funded? Is there a study or plan which recommends or prioritizes this project?)

The county risks the inability to provide support for existing systems as the technical resources required are becoming more difficult to find. The technology is older and the distance of the County from some of the major resource pools (Milwaukee, Chicago) is too great. JD Edwards current version will soon not be supported and the line will be drawn to either upgrade we is existing or replace. Replacing the systems residing on the AS400 will allow the County to eventually retire the aging system. This update also provides the tools people are seeking to do their jobs more efficiently. Redundant data entry is done as green screen is inflexible for data mining and analysis. The new technology also provides the users to be more independent from IT, being capable to do what they want with the data without depending upon IT to provide.

PERSON COMPLETING THIS FORM: Ruth M. Otto
Name

920.386.3940
Phone Number

CAPITAL IMPROVEMENT PROGRAM

Use A New Form For Each Project:

DEPARTMENT: Information Technology

PROJECT: (Briefly describe the project's nature, location, extent and purpose. For equipment or vehicles, also state the number of units.)

Every system in the county is backed up by a Unitrends backup job to ensure if something happens to the data – virus takeover to someone accidentally deleting, the data is always recoverable. The amount of data backed up increases exponentially each year, either due to new systems or just additional data creation. The current backup appliance is not large enough to handle the amount of data stored anymore and needs to be replaced. The costs include the eventual trade-in of our old unit to get the best cost.

PROJECT BUDGET DATE: (Check the year in which you expect the project to occur.)

√ 2016 ☐ 2017 ☐ 2018 ☐ 2019 ☐ 2020

TOTAL COST: (State the total anticipated cost of the project and the amount to be requested in the relevant budget year.)

New 73 TB unit - \$110,773 (\$184,623 – trade-in \$73,850).

METHOD OF FUNDING: (Describe all project funding sources; identify any anticipated grants or outside funding.)

County Tax Levy

NEED / JUSTIFICATION:(Briefly state the need and/or justification for the project; i.e.; Is this a state or federally mandated project? Will other funds be lost if this project is not funded? Is there a study or plan which recommends or prioritizes this project?)

There is a need to back up for DR recovery. The current backup appliance is out of room and cannot handle any more additional files. This new unit doubles our capacity from 35TB to 73 TB.

PERSON COMPLETING THIS FORM: Ruth M. Otto
Name

920.386.3940
Phone Number

CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT: Sheriff

PROJECT: (Briefly describe the project's nature, location, extent and purpose. For equipment or vehicles, also state the number of units.)

Security Control System Upgrade: The current security control system, at our Detention Facility and Courthouse is a fifteen year old system (upgrades have been made, but security control network and relay system are, at base, a fifteen year old system). Complete upgrade consists of upgrade to several individual systems that integrate to act as one system to include: Security Control Network, Graphical Control Interface, PLC Control System, Relay Interface System, Security Intercom System, and Video Surveillance System.

PROJECT BUDGET DATE: (Check the year in which you expect the project to occur.)

☒ 2016 ☒ 2017 ☐ 2018 ☐ 2019 ☐ 2020

TOTAL COST: (State the total anticipated cost of the project and the amount to be requested in the relevant budget year.)

RFP is pending with bid opening Sept 15, 2015.

Current estimate of build based upon probable cost provided by consultant Mead & Hunt, and Dodge County Information Technology, is approximately \$3,161,500.00. We anticipate the build process to occur over two budget cycles (2016-2017). RFP has been developed allowing for bid to show potential split of the project from one project to a two phase project; this allows for funding choice of entire project or FY 2016 \$2,583,814.00 and FY 2017 \$578,000.00. Included in FY 2016 split is add of final consultant fee of \$18,500.00.

METHOD OF FUNDING: (Describe all project funding sources; identify any anticipated grants or outside funding.)

Levy and/or Sales Tax and/or Bond for project.

NEED / JUSTIFICATION: (Briefly state the need and/or justification for the project; i.e.; Is this a state or federally mandated project? Will other funds be lost if this project is not funded? Is there a study or plan which recommends or prioritizes this project?)

The existing security control system was installed in 2000, and has recently experienced several catastrophic failures. These failures result in system in-operability. The current system is based upon Windows 2000 and Microsoft DDE technology; support for these is not readily available currently and will be un-supportable in the future. Each segment of the overall system is dependent upon the other systems for its functionality.

Additionally, the current system as provided by Com-Tec Inc. (not our current vendor) requires several proprietary software components for operation. The proprietary nature of these components leaves the county with very limited ability to repair or replace components as needed (increased cost due to limited option, or no option based upon each component's age and availability of Com-Tec, Inc to provide that service. A non-proprietary component leaves options open to a variety of vendors and service providers going forward (i.e. more economical and efficient operation).

Prepared by: Scott Smith, Chief Deputy

386-3737

CAPITAL IMPROVEMENT PROGRAM

Use A New Form For Each Project:

DEPARTMENT: Dodge County Emergency Management

PROJECT: (Briefly describe the project's nature, location, extent and purpose. For equipment or vehicles, also state the number of units.)

Simulcast upgrade to DOHWY1, DOFIRE1, DOEM5- Upgrade County Fire/EMS (DOFIRE1), backup EMS/Fire Channel (DOEM5), and Highway (DOHWY1) to simulcast. DOFIRE1 and DOEM5 are eligible for grant funding from the Regional Assistance to Firefighter Grant applied for through Fox Lake Fire Department. The upgrade of Highway (DOHWY1) is not grant eligible.

PROJECT BUDGET DATE: (Check the year in which you expect the project to occur.)

☒ 2016 ☐ 2017 ☐ 2018 ☐ 2019 ☐ 2020

TOTAL COST: (State the total anticipated cost of the project and the amount to be requested in the relevant budget year.)

Grant request for replacement of equipment on DOFIRE1 (Fire/EMS Primary) and DOEM5 (Fire/EMS Secondary) is \$295,000. The replacement of equipment for upgrading DOHWY1 (Highway) is approximately \$250,000. Total project cost is \$545,000

METHOD OF FUNDING: (Describe all project funding sources; identify any anticipated grants or outside funding.)

If the grant award of \$295,000 is received for DOFIRE1 and DOEM5 the required local match is 20%, which would be \$59,000. The cost of upgrading DOHWY1 is not grant eligible, so it would require county funds of approximately \$250,000. Total simulcast project cost to simulcast the 3 channels is \$545,000 with \$309,000 being funded by county funds (\$250,000 for DOHWY1 and 20% grant match of \$59,000) and \$236,000 funded by the AFG grant (if awarded).

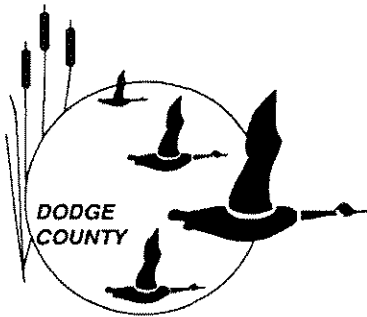
NEED / JUSTIFICATION: (Briefly state the need and/or justification for the project; i.e.; Is this a state or federally mandated project? Will other funds be lost if this project is not funded? Is there a study or plan which recommends or prioritizes this project?)

Substantial improvements have been made with the upgrade of the first (DOPAGE) and second (DOLAW1 & DOSO3) phases of simulcast. The remaining communications infrastructure, which have not been upgraded, only allow radio transmissions to be transmitted from one central tower, offering limited coverage in outlying areas of Dodge County. First response agencies need to have a reliable communication link to dispatch. Adding channels will expand the ability to simulcast from multiple towers, thus improving voice communications in outlying areas. This is the third of five phases that will increase the quality and reliability of Dodge County's communication system.

PERSON COMPLETING THIS FORM: Amy B. Nehls 920-386-
3999

Name

Phone Number



ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Dodge County Board of Supervisors
From: Jim Mielke
Date: September 9, 2015

Re: Resolution 15 – 45, Health Insurance Plan

Dodge County is a local government participant of the State Health Insurance Plan administered through the Wisconsin Department of Trust Funds (ETF).

In 2015, Dodge County is enrolled in a Health Plan referenced as PO4. Approximately 90% of Dodge County employees participating in Plan PO4 select the low cost provider of Unity Community. New for 2016, the PO4 plan design includes a dental benefit. The premium increase for the Plan in 2016 is approximately 6%. Currently Dodge County is self-insured for dental coverage and as a result the state offered dental coverage is not required.

ETF is offering Plan P14 in 2016 which mirrors the coverage benefits and deductibles of Plan04 absent the new dental coverage. The approximate premium increase for the low cost provider of Unity Community is 2%. Dental premiums are unchanged for 2016.

The Human Resource & Labor Negotiation Committee is recommending the change in Plan option for 2016 to **Plan P14**. ETF recommends action by the governing body in order to transition to a different plan option.

RESOLUTION NO. 15-45

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

Wisconsin Department of Employee Trust Funds (ETF)

**EXISTING EMPLOYER
OPTION SELECTION RESOLUTION
WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM**

RESOLVED, by the Board of Supervisors of Dodge County, Wisconsin, that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to offer the Wisconsin Public Employers (WPE) Group Health Insurance program to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the contract between the Board and the participating health insurance providers.

All participants in the WPE Group Health Insurance program will need to be enrolled in a program option. An employer may elect participation in program options listed below, **with each program option to be offered to different employee classifications. Individual employees cannot choose between program options.**

We choose to participate in the: (check applicable options)

- ☐ Traditional HMO-Standard PPO W/Dental, P02
- ☐ Deductible HMO-Standard PPO W/Dental, P04
- ☐ Coinsurance HMO-Standard PPO W/Dental, P06
- ☐ High Deductible Health Plan HMO-Standard HDHP PO W/Dental, P07
- ☐ Traditional HMO-Standard PPO W/O Dental, P12
- ☒ Deductible HMO-Standard PPO W/O Dental, P14
- ☐ Coinsurance HMO-Standard PPO W/O Dental, P16
- ☐ High Deductible Health Plan HMO-Standard HDHP PPO, P17


The resolution must be received by the Department of Employee Trust Funds (ETF) no later than October 1 for coverage to be effective the following January 1.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

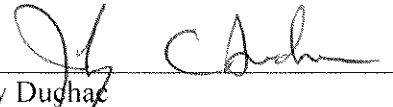
All of which is respectfully submitted this 15th day of September, 2015.

Dodge County Human Resources and Labor Negotiations Committee:


Joseph Marsik


David Frohling


Richard Greshay


Jeffry Dughae


Dennis Schmidt

CLAIM AGAINST DODGE COUNTY

A claim by Christopher C. Danielewicz for money damages in the amount of \$3,449.77, for costs to repair a 2014 Ford Fusion automobile (automobile) was received in the Office of the Dodge County Clerk on July 27, 2015. The claim arises from an incident that is alleged to have occurred on July 13, 2015, wherein Christopher C. Danielewicz was operating the automobile eastbound on CTH S, near its intersection with CTH PS, in the Town of Herman, Dodge County, Wisconsin, at the same location at which the Dodge County Highway Department had recently removed and replaced a culvert, and before the time at which the Dodge County Highway Department replaced the asphalt pavement, which it had removed from the surface of the highway in order to remove and replace the culvert, and wherein Mr. Danielewicz drove the automobile over an unpaved, gravel-surfaced depression in the highway, and thereby damaged, beyond repair, four wheels and two tires, and thereby also damaged sheet metal components of the automobile, and it has been estimated that it will cost a total amount of \$3,449.77 to purchase four new wheels, two new tires, and four new wheel valve stems, to install four wheel valve stems, to mount four tires on wheels, to balance four wheels and tires, to repair sheet metal components of the automobile, and to pay the applicable Wisconsin Sales Tax on the purchase of these goods and services.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.



Strength in...
Members

Jackie Kaul

Liability Claims Representative

Telephone: 608.229.6819

Facsimile: 608.709.7567

jkaul@wmmic.com

James Mielke, Dodge County Administrator
Dodge County
127 E. Oak St.
Juneau, WI 53039

August 4, 2015

RE: Matthew Christopher Danielwicz vs. Dodge County
Date of Loss: 07.13.15
Claim #: 2015080846
Event # 87975

Dear Mr. Mielke,

We received the above referenced claim on 7/27/2015. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please have your Board issue a formal disallowance and provide a copy of this disallowance to WMMIC.

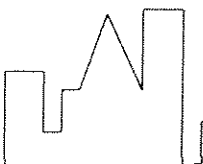
This claim will be closed on the date of receipt of the disallowance.

This document had been automatically attached to the event/claim record in Riskmater your reference.

Thank you of your assistance. Please contact me with any questions

Sincerely,

Jackie Kaul
Liability Claims Representative



WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY

4785 Hayes Road, Madison, WI 53704-7364 • 608.246.3336 • www.wmmic.com